



International Society of Dermatology 2019 Meeting Sponsorship Application

The International Society of Dermatology's (ISD) mission is to facilitate the exchange of information among the global community of dermatologists. By co-sponsoring various national and regional dermatological meetings, the ISD intends to increase the awareness of ISD among dermatologists worldwide and to highlight the national and regional dermatological communities.

National and regional dermatological societies may request co-sponsorship of ISD for their meetings by completing and signing the following application form. Applications for the 2019 meeting year are due at least 10 months in advance of the meeting and no later than September 1, 2018. The ISD Regional Meeting Committee will review the recommendations and recommend acceptance and funding to the ISD Executive Committee. Applicants will be notified no later than January 1, 2019 if their requests are grants.

1) Name of applicant society: _____

Address: _____

City: _____ **State/Province:** _____ **Zip/Postal Code:** _____

Country: _____

Main Contact: _____ **Title:** _____

Telephone: _____ **Fax:** _____

Email: _____

2) Meeting Title: _____

3) Date of Meeting: _____

4) Description of Meeting: _____

5) Meeting Site Name (e.g. hotel, congress center, etc.): _____

6) Meeting Site Location (City, Country): _____

7) Organizer of Conference (if different from applicant): _____

Telephone: _____ **Fax:** _____

Email: _____ **Web site:** _____

7 a) Names of three (3) ISD members involved in the organization of the meeting:

1) _____

2) _____

3) _____

8) Will the meeting have an official web site or page? [] Yes [] No

If, yes, what is the web site address? _____

9) The ISD will supply the following meeting support for accepted meetings.

Please check all the support you would like to receive from the ISD for your meeting.

- Use of the ISD logo on promotional materials
- Listing of your meeting in the *ISD Connection Newsletter*
- Listing of your meeting on the ISD web site to include:
 - PDF file of your brochure if supplied to ISD
 - Link to your meeting web site for registration and information
- Financial support for ISD sponsored speakers. Support of up to \$5,000 for speakers and/or scholarship support will be provided. All funding must be approved by the ISD Executive Committee.
- Help in planning the meeting program and suggestions for speakers.

10) In return, ISD would like your society to acknowledge the following support.

Please check all services that you are able to provide.

- Promote and ISD membership in your meeting promotional material.
- Actively recruit new ISD members as part of registration and at meeting. Submit membership applications and dues to ISD. **ISD anticipates that 10% of the attendees would join. For example, if there are 100 attendees, ISD would have 10 new members. Repeat funding is contingent on achieving this goal. A report on new members must be sent within 30 days following the meeting. If memberships are obtained after the meeting, the applicant society has one year from the meeting start date to report the new memberships and achieve the 10%.**
- Distribute ISD membership applications on-site to all meeting attendees.
- Include a short presentation about ISD in the meeting program.
- Provide ISD with a list of attendees over the meeting to promote membership in ISD.
- Acknowledge ISD sponsorship in all promotional materials and on-site programs.
- Distribute ISD Connection newsletter at meeting. Organizers agree to accept shipments of newsletters and to pay for any customs fees. If necessary, those fees should be part of budget if ISD funds are used. Alternate plans may include printing locally.

11) World Skin Health Day (WSHD) is a joint project of the ISD and the International League of Dermatological Societies (ILDS). The aim of WSHD is to recognize, educate and promote skin health around the world. The ISD encourages you to designate your meeting as a WSHD event. For more information on how to be recognized, go to www.worldskinday.org.

Yes, we would like to participate with a WSHD activity as part of our meeting.

12) Speaker Support: If you are seeking funding for speakers, please submit the names of the speakers, their affiliations, contact information and their topics below as well as the estimated funding request for each.

Speakers must be approved by the Regional Meeting Committee. Please provide the full name and address (including e-mail), job position and indicate whether they are ISD members or not. (Use a separate sheet of paper if necessary.)

Name:

Topic:

Funding:

13) Scholarship Funding: If you are seeking scholarship funding, please outline what the criteria for selection will be and the process for selection. For example, will you require an abstract submission? What are the deadlines, etc.

13) Please attach a preliminary or completed meeting agenda.

14) After the meeting: Please provide the following information:

1. Submit a short article with photographs for the *ISD Connection* newsletter within one month of the end of the meeting. Send by e-mail to intsocderm.org.
2. List of new memberships, completed applications and payments.
3. Report on how funds were spent for speakers and scholarships.
4. List of attendees for ISD membership recruitment.

Regional meetings failing to report back to the ISD will not be eligible for future meeting support. The meetings cannot be repeated annually but may apply for alternate years. There is a limit of one meeting per country per year.

Limitation of Liability. Except with respect to the parties' respective obligations outlined in this application, a party shall not under any circumstances be liable to the other party for any indirect, special, consequential, punitive, exemplary or multiple damages of any nature or any loss of profits or business in connection with or relating in any way to this Agreement or its obligations under this Agreement, even if it has been advised by the other party of the possibility of such damages or losses.

Indemnification. The Applicant's Indemnification Obligations. The Applicant shall indemnify and hold harmless ISD all of their respective officers, directors, employees, agents, successors and permitted assigns from and against any and all damages, liabilities, losses, costs and expenses, including attorneys' fees and costs of litigation, arising out of any claim by a third party that, if true as alleged, would constitute a breach of the Applicant's express representations and warranties made on behalf of the Applicant's meeting.

Applicant's Authorized Signature

Date

Print Name

Title / Position at Society

ISD Use Only

Accept Application

Accept Application with these modifications