Every five years the International Society of Dermatology’s (ISD) has held an international congress since 1964 with the purpose to facilitate the exchange of information among the global community of dermatologists. Congresses have been held in Italy, Japan, Brazil, the USA, Mexico, India, Egypt and the 2009 Congress is scheduled to be held in Prague, Czech Republic.

ISD is currently accepting proposals from national dermatological societies to host the XI International Congress of Dermatology in 2014. Written proposals are due by January 15, 2009. Proposals will be presented orally at the XICD in Prague (date to be determined).

Contact:
International Society of Dermatology
2323 North State Street #30
Bunnell FL 32110 USA
Phone: (386) 437-4405
Fax: (386) 437-4427
Email: info@intsocderm.org

Profile of Group:
Physicians specializing in Dermatology.
Other health professionals with an interest in Dermatology.

Meeting History:

<table>
<thead>
<tr>
<th>Year</th>
<th>Country</th>
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</thead>
<tbody>
<tr>
<td>1964</td>
<td>Naples, Italy</td>
</tr>
<tr>
<td>1969</td>
<td>Kyoto, Japan</td>
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<tr>
<td>1975</td>
<td>Sao Paulo, Brazil</td>
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<tr>
<td>1979</td>
<td>New Orleans, USA</td>
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<tr>
<td>1984</td>
<td>Mexico City, Mexico</td>
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<tr>
<td>1989</td>
<td>Rio de Janeiro, Brazil</td>
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<tr>
<td>1994</td>
<td>New Delhi, India</td>
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<tr>
<td>1999</td>
<td>Cairo, Egypt</td>
</tr>
<tr>
<td>2009</td>
<td>Prague, Czech Republic</td>
</tr>
</tbody>
</table>

Average Attendance: 2,000 – 3,000

Language(s): English is the official language but simultaneous translation is encouraged.

Preferred Pattern: Four days from Thursday through Sunday.

Congress Program / Function Space Requirements:
A typical congress schedule is four days including a day for registration, opening ceremonies and three days of educational programs.
The educational program includes plenary sessions and concurrent educational sessions.
Exhibits: 175 8’ x 10’ booths (including island space)
Exhibit hours are concurrent with the educational sessions.

Posters: Space for poster presentations required.

Sponsorships: Sponsorships are typically solicited in addition to revenues from exhibits to offset social events, speaker costs, etc.

Social Program: Typically an opening ceremony and welcome reception are included in the registration fee. Other optional evening events are also offered.

Accompanying Person / Spouse Program: Programs are offered for spouses/guests of registrants during the day concurrent with the educational programs.

Tours: Post congress tours are offered.

Registration: Registration services will be required for both pre-registration and on-site registration. On-line registration capability is encouraged.

Suggestions for submitting a proposal:

Form an exploratory committee to prepare the proposal. Contact a Professional Congress Organizer (PCO). The PCO may be an independent contractor or an internal department (such as the organizers from the China Medical Association for the 2004 Congress).

The information contained above will allow your PCO to select appropriate venues in your country for the Congress. Your proposal should address the above issues and also include information about the services you (or the PCO) will provide. These services include:

- Secure and arrange for local vendors including congress organizer if different from applicant
- Manage registration process (pre-registration, on-site registration and post meeting reconciliation of registration fees)
- Promote attendee registration
- Promote ISD new memberships as part of registration process
- Manage, supervise and administers exhibits and sponsorships
- Promote exhibitor registration and meeting sponsorships
- Develop with ISD Executive Committee the scientific program
- Establish and manage congress tours for attendees
- Prepare budget of congress to be approved by the ISD Executive Committee
- Disbursement of funds to pay for congress expenses
- Reconcile finances and distribute funds per contract in conjunction with the ISD Treasurer
ISD support of the congress includes, but is not limited to, the following:

- Promotion of congress through the ISD communication tools including the International Journal of Dermatology, the ISD web site, etc.
- Distribute announcements to ISD members and other relevant material
- Providing scholarships and support to speakers
- Develop in conjunction with local host the scientific program
- General oversight of the budget and finances by the ISD Treasurer in conjunction with the host society

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