Originally every five years, and now every four years, the International Society of Dermatology's (ISD) holds an international congress with the purpose to facilitate the exchange of information among the global community of dermatologists. Since 1964, congresses have been held in Italy, Japan, Brazil, the USA, Mexico, India, Egypt, China, the Czech Republic and the 2013 Congress is scheduled to be held in New Delhi, India, December 4-7, 2013.

ISD is currently accepting proposals from national dermatological societies to host the XIII International Congress of Dermatology in 2021. Written proposals are due by October 1, 2013. Proposals will be presented orally at the XI ICD in New Delhi, India (December 4-7, 2013).

Contact:

International Society of Dermatology
2323 North State Street #30
Bunnell FL 32110 USA
Phone: (386) 437-4405
Fax: (386) 437-4427
Email: info@intsocderm.org

Profile of Group:
Physicians specializing in Dermatology.
Other health professionals with an interest in Dermatology.

Meeting History:

<table>
<thead>
<tr>
<th>Year</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>1964</td>
<td>Naples, Italy</td>
</tr>
<tr>
<td>1969</td>
<td>Kyoto, Japan</td>
</tr>
<tr>
<td>1975</td>
<td>Sao Paulo, Brazil</td>
</tr>
<tr>
<td>1979</td>
<td>New Orleans, USA</td>
</tr>
<tr>
<td>1984</td>
<td>Mexico City, Mexico</td>
</tr>
<tr>
<td>1989</td>
<td>Rio de Janeiro, Brazil</td>
</tr>
<tr>
<td>1994</td>
<td>New Delhi, India</td>
</tr>
<tr>
<td>1999</td>
<td>Cairo, Egypt</td>
</tr>
<tr>
<td>2004</td>
<td>Beijing, China</td>
</tr>
<tr>
<td>2009</td>
<td>Prague, Czech Republic</td>
</tr>
</tbody>
</table>

Upcoming Meetings:

<table>
<thead>
<tr>
<th>Year</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>New Delhi, India</td>
</tr>
<tr>
<td>2017</td>
<td>Buenos Aires, Argentina</td>
</tr>
</tbody>
</table>

Average Attendance:

2,000 – 3,000

Language(s):

English is the official language, but simultaneous translation is encouraged.

Preferred Pattern:

Four days, from Thursday through Sunday.
Congress Program / Function Space Requirements:
A typical congress schedule is four days; this includes a day for registration, opening ceremonies and sister society meetings, followed by three days of educational programs. The educational program includes plenary sessions, concurrent educational sessions and sponsored symposia.

Exhibits: 175 8' x 10’ booths (including island space)
Exhibit hours are concurrent with the educational sessions.

Posters: Space for poster presentations required.

Sponsorships: Sponsorships are typically solicited in addition to revenues from exhibits to offset social events, speaker costs, etc.

Social Program: Typically an opening ceremony and welcome reception are included in the registration fee. Other optional evening events are also offered.

Accompanying Person / Spouse Program: Programs are offered for spouses/guests of registrants during the day concurrent with the educational programs.

Hotels: Hotels of varying level within a short distance (3 miles/ 4.8 km) of the convention center; a sufficient number of low-cost safe accommodations is required

Tours: Post congress tours are offered.

Registration: Registration services will be required for both pre-registration and on-site registration. On-line registration capability is required.

Suggestions for submitting a proposal:
Form an exploratory committee to prepare the proposal. Contact a Professional Congress Organizer (PCO). The PCO may be an independent contractor or an internal department (such as the organizers from the China Medical Association for the 2004 Congress).

The information contained above will allow your PCO to select appropriate venues in your country for the Congress. Your proposal should address the above issues and also include information about the services you (or the PCO) will provide. These services include:

- Secure and arrange for local vendors including congress organizer (if different from applicant)
• Manage registration process (pre-registration, on-site registration and post meeting reconciliation of registration fees)
• Promote attendee registration
• Promote ISD new memberships as part of registration process – registration fee for non-members of ISD should be greater than registration fee for ISD members plus one-year membership fee
• Manage, supervise and administers exhibits and sponsorships
• Promote exhibitor registration and meeting sponsorships
• Develop with the ISD International Scientific Committee the scientific program
• Send invitation letters to moderators and plenary speakers and organize the details regarding speakers in other scientific sessions
• Establish and manage congress tours for attendees
• Prepare a budget of the congress to be approved by the ISD Executive Committee and then provide quarterly updates of progress, beginning at least 2 years prior to the congress. The local organizers will be responsible for any losses.
• Disbursement of funds to pay for congress expenses
• Reconcile finances and distribute funds per contract in conjunction with the ISD Treasurer
• Present a final accounting of income and expenses within six months of the conclusion of the congress
• Include in the proposal any problems or issues with banking, taxation, international transfer of funds that may pose a problem or adversely affect the surplus from the meeting. If problems are anticipated, please include a statement from an accountant on how the organizers will deal with these issues.
• Submitters should be aware that a prepaid royalty fee is required.

ISD support of the congress includes, but is not limited to, the following:

• Promotion of congress through the ISD communication tools including the *International Journal of Dermatology*, the ISD web site, ISD-sponsored regional meetings, etc.
• Distribution of announcements to ISD members and other relevant materials
• Providing scholarships to young dermatologists from around the world
• Providing expertise in scientific programming via the ISD International Scientific Committee
• General oversight of the budget and finances by the ISD Treasurer in conjunction with the host society

**INTERNATIONAL SOCIETY OF DERMATOLOGY Officers**

**President**
Francisco Kerdel, MD - USA

**Executive Vice President**
Dedee Murrell, MD - Australia

**Secretary-General**
Evangeline Handog, MD - Philippines

**Treasurer General**
George Reziner, MD – USA

**Assistant Secretary General**
Luna Azulay-Abulafia, MD - Brazil

**Chair, Communications Committee**
Jana Hercogova, MD – Czech Republic

**Chair, Membership Committee**
Jean Bologna, MD – USA

For more information go to [www.intsocderm.org](http://www.intsocderm.org) or email info@intsocderm.org.