International Society of Dermatology
Board of Directors Meeting
March 5, 2010
2:00-5:00 PM
Miami Beach, Florida

Present

Officers:
Torello Lotti, MD – President
Evangeline Handog, MD – Secretary General
Francisco Kerdel, MD – Executive Vice President
Luna Azulay-Abulafia, MD – Associate Secretary General
George Reizner, MD – Treasurer
Jana Hercogova, MD – Chair, Communications Committee
Jean Bologna, MD – Chair, Membership Committee
Sigfrid Muller, MD – Immediate Past President

Vice Presidents:
Tania Cestari, MD
Rokea A El-Azhary, MD
Rafael Falabella, MD
Alberto Giannetti, MD PHD
David McLean, MD
Dedee Murrell, MD
Rekha Sheth, MD
Jacek Cezary Szepietowski, MD, PhD

Board of Directors:
Luca Borradori, MD
Hong-Duo Chen, MD
Paulo Cuhna, MD
Yahya Dowlati, MD PHD
James Owen Ertle, MD
Lawrence E Gibson, MD
Miguel Ruben Guarda, MD
Mehmet Ali Gurer, MD
Martin Kassir, MD
Aldo Morrone, MD
Jorge Ocampo-Candiani, MD
Diane Roseeuw, MD
Robert Allen Schwartz, MD, MPH
Sujith Prasad Sumarasingh, MD
Gino A Vena, MD
Shyam B Verma, MBBS, DVD
Oliverio L Welsh, MD
Guests:
Terence Ryan, MD – Chair, Community Dermatology Task Force and Honorary President

Absent:
Mark D P Davis, MD
Uwe Wollina, MD PHD
Luis Diaz, MD
Najib Doss, MD
Ana Kaminsky, MD
Antonio Massa, MD
Thomas Ruzicka, MD
Ronni Wolf, MD
Hana Zelenkova, MD, PhD
Fenella Wojnarowska, MD

Staff:
Cindy Froehlich

Call to order:
Dr. Francisco Kerdel welcomed the Board of Directors and noted that he would run the meeting until the ISD President, Dr. Torello Lotti arrived. The board members introduced themselves and a quorum was established.

Review of Minutes:
Dr. Evangeline Handog reviewed the minutes of the Board, Membership and Executive Committee from 2009 including:

- March 7, 2009 Board of Directors Meeting
- May 20, 2009 Executive Committee Meeting
- May 22, 2009 General Membership Meeting
- May 22, 2009 Executive Committee Meeting
- May 23, 2009 Executive Committee Meeting
- August 22, 2009 Executive Committee Meeting
- October 24, 2009 Executive Committee Meeting
- December 19, 2009 Executive Committee Meeting

Dr. Handog briefly summarized the major discussions and decisions during the meetings specifically the August 22, 2009 minutes where the Executive Committee appointed two board members to replace two who declined the positions, appointment of committee and task force members, the planning of the 1st Continental Congress of Dermatology and research on the 2nd Continental Congress of Dermatology. During the October 24 Conference Call the Executive Committee reviewed committee reports including revisions requested by the Membership Committee for the Administrative Regulations and to encourage board members to renew as Sponsoring Individual Members. On the December 19 Conference Call, the Executive Committee approved the 2010 Regional Meetings in Thailand and India. The Executive Committee received a proposal for the 2nd Continental Congress in St Petersburg, Russia and was favorable. The Executive Committee informed the International League of
Dermatologic Societies that this would occur 6 weeks following the World Congress in Korea but was a regional not international meeting (correspondence between ISD and ILDS was provided to board).

Dr. Robert Schwartz motioned that the minutes be accepted and it was seconded.

**Motion:** To accept the minutes of the above listed meetings of the International Society of Dermatology.

**Action:** Passed.

**Report of the Treasurer**

Dr. George Reizner directed the board’s attention to the Statement of Financial Position which shows $1,000,943.00 in assets at end of year 2009. That figure has been stable over the past several years showing the society as healthy. The expenses in 2009 were under $600,000 and the Society showed a surplus of approximately $53,000. These reports are not yet finalized for the year but Dr. Reizner did not expect any major deviation. He noted the proposed budget for 2010 was included in the last column.

Dr. Reizner also directed the board’s attention to the 2009 financial statement of the International Journal of Dermatology and noted that the royalty payment from the publisher was large, due in part, to the exchange rate and other factors which the Society cannot control. Therefore, he does not project as a $370,000 royalty for 2010.

Dr. Schwartz motioned to accept the report of the Treasurer, and the motion was seconded.

**Motion:** To accept the report of the Treasurer.

**Action:** Approved.

**Report of the Secretary General**

Dr. Handog reviewed new items for the board to include in the Administrative Regulations including:

- Clarification on the nomination process of Board members.
- The change of the Fellowship Committee name to Mentorship Committee.
- The addition of the Membership Committee’s Mission Statement.
- Statement of Conflict of Interest
- Procedures for Reports of Misconduct
- Document Retention and Destruction Policy
- Process on Determining Compensation
- Joint Venture Policy

Dr. Schwartz motioned to accept the amendments to the Administrative Regulations and Dr. Kerdel seconded.

**Motion:** To accept the proposed amendments to the ISD Administrative Regulations.
Action: Passed.

Maria Duran Committee Report

Dr. Dedee Murrell, chair of the Maria Duran Committee, reported that the committee will be meeting on Monday, March 8 to select the Maria Duran Fellow and the Maria Duran Lecturer for 2010 (lecture to be delivered at the CILAD meeting in Cancun, Mexico). The 2010 Medallists have already been selected and are Prof. Preya Kullavanijaya (Thailand) and Prof. Inderjeet Kaur (India). Prof. Kaur was already awarded her medal on January 7 at the Indian National Dermatology Convention and Prof. Kullavanijaya will receive her medal at the Regional Congress of Dermatology in Malaysia in October.

Mentorship Committee Report

Dr. Handog reported that the committee awarded 11 mentorships in 2009, 9 with financial support and 2 without and that $17,000 was spent. There were over 59 applicants in 2009, however, many did not meet the criteria (such as ISD membership) or are pending placement with a mentor.

The committee is also focusing on recruiting mentors into the program in order to better facilitate placement of applicants (mentees).

Regional Meeting Committee

Dr. Handog referred to the report from the Regional Meeting Committee noting the following programs that have been approved for 2010.

September 16-19
Mumbai, India
Hotel Renaissance Powai
Society: Cosmetic Dermatology Society of India
Meeting Title: Dealing with Dark Skin
Dealing with dark skin individuals, their manifestations and management issues
Amala Kami, President CSI

October 16-18
Bangkok, Thailand
Radisson Hotel
Society: Thai Society of Cosmetic Dermatology and Surgery
Meeting Title: 1st Asian-Pacific Congress in Aesthetic Medicine
Beautiful skin and longevity of health
Dr. Thada Piamphongsant
Scholarships: Yes. Abstract submission required. Young dermatologists from developing countries by 5/15/20103

Sister Society Meetings
2010 Sister Society meetings
June-10

**Buenos Aires, Argentina**

Sheraton Hotel
Anticipated Attendance: 1000-1500
Society: Sociedad Argentina de Dermatologia
Meeting Title: Climate Change Conference
Ana Kaminsky, MD, Ricardo Galimberti, MD and Sig Muller, MD

September 4-7

**Rio de Janeiro, Brazil:**
**Society:** Brazilian Society of Dermatology
**Meeting Title:** 65th Congress of the SBD
Luna Azulay-Abulafia, MD

October 10

**Gothenburg, Sweden**
**Society:** European Academy of Dermatology and Venereology
**Meeting Title:** ISD Sister Society Meeting at the EADV

November 10

**Cancun, Mexico**
Cancun Center
Society: Colegio Ibero-Latino Americano de Dermatologia
Meeting Title: XVIII CILAD
Free room and AV, full or half day
Jorge Ocampo Candiani

The board was encouraged to have their national or regional societies submit applications for 2011 and 2012. The application form is available in their board documents or online at [www.intsocderm.org](http://www.intsocderm.org). The goal is to have the meetings approved 15 months in advance of the meeting date per the ISD Administrative Regulations.

**Fundraising Committee**

Dr. Handog reported that the Fundraising Committee will focus primarily on increasing corporate memberships. A corporate membership form is included in the board packets and board members are encouraged to distribute them.

Dr. Schwartz moved to accept the reports of the Secretary General and Dr. Kerdel seconded.

**Action:** To approve the committee reports of the Secretary General including the Maria Duran Committee, Mentoring Committee, the Regional Meeting Committee and the Fundraising Committee.

**Action:** Passed.
Membership Committee Report

Dr. Jean Bolognia, chair of the Membership Committee, reported that the committee has been meeting actively through conference calls. During the conference calls the Committee developed its Mission Statement, reaffirmed that registration fees for the International Congresses provide a substantial discount to ISD members, and to focus on areas with low renewal rates.

Other accomplishments include simplifying the renewal process online and on paper, moving corporate memberships to the Fundraising Committee, reviewing the cost benefits of ISD exhibiting (decided the exposure and new members at the AAD and EADV were worth the expense), and to increase the number of sponsoring individual members.

The 2009 year-end total number of members was 1786 which was a notable increase over year to date 2008.

Dr. Dowlati reported that he brought 19 memberships with him from Iran. He collected the funds and was providing a check to ISD. Dr. Hong Duo Chen noted that it is difficult for Chinese members to join and renew. The language barrier seems to be a major issue and would like ISD to consider multi-lingual forms and a mechanism to make it easier to renew.

Dr. Bolognia further reported that the Committee is expanding its reach by each member recruiting colleagues for membership outreach.

The Board agreed that retaining members was a priority and was encouraged by the Membership Committee’s actions.

Dr. Schwartz moved to accept the Membership Committee’s Report.

Motion: To approve the report of the Membership Committee.

Action: Passed.

Communications Committee

The Communications Committee report was submitted by Committee Chair, Dr. Jana Hercogova. The Committee reported that it had been tasked with developing the ISD Continental Congresses which are meeting regionally based that are held in the interim years between the ISD International Congress of Dermatology. Programming will be developed by the local organizers and the Communications Committee with the Program Chair being Dr. Kevyan Nouri.

The first meeting is planned for June 11-13, 2010 in Cali, Colombia and is chaired by Dr. Rafael Falabella. The schedule of the meeting was provided to the board. Translation services will be provided.

The second Continental Congress is planned for July 6-9, 2011 in St. Petersburg, Russia. The board was provided with the preliminary plans. The meeting would be preceded by the Russian Society of Dermatology’s meeting (in Russian) and the CC would be in English with translation.
Dr. David McLean asked if the meeting in St. Petersburg could be moved to a different date that would conflict less with the World Congress in Korea. Dr. Kerdel responded that the intent was to hold a regional rather than international congress and that there would be little overlap. The Executive Committee did inform Dr. McLean in writing that in the future no ISD congress of any type would be held during an ILDS congress year.

Dr. Hercogova also reported that the committee has revised the web site design and will be developing new content for the site.

Dr. Hercogova also reported that the ISD Connection newsletter continues to be published in a timely manner.

Dr. Schwartz moved to accept the report of the Communications Committee.

Motion: To approve the report of the Communications Committee.

Action: Passed.

International Journal of Dermatology

Dr. Lawrence Gibson, IJD Editor-in-Chief, reported that the IJD continues to show marked improvement as evidenced by increased submission, decreased acceptance and an increased impact factor. The impact factor rose to 1.409 in 2008 from 0.884 in 2004.

Dr. Gibson’s report included plans for 2010 including:

- Continue our focus on soliciting/publishing Review and Tropical Medicine articles.
- Enhancing the Journal by the use of Commentaries. Publish articles that address global issues.
- Increasing the number of pages in 2010 to allow for publication of 2 Review articles per issue.
- Continue to encourage global participation and offer editorial support.
- Continued improvements in inventory control and total turn around time.
- Work on even tighter coordination with ISD website including “You tube” pieces about key articles of importance as determined by downloads, potential impact.

Task Forces

Climate Change

Dr. Sigfrid Muller reported that in 2010 the Climate Change Task Force will hold a plenary session at the Argentina Society of Dermatology Meeting in June with a program on Climate Change (program provided to Board). He thanked Dr. Ricardo Galimberti and Dr. Ana Kaminsky for their cooperation and enthusiasm in developing the program and managing the logistics of the meeting.

Dr. Muller also reported that there is a scarcity of resources on climate change and skin conditions and that Dr. Mark Davis working with a fellow will develop a review article of the literature for the IJD and the web site. The bibliography will be a useful resource.
Dr. Muller challenged the Board to consider an e-Membership for the Associate members. The Board considered this request and it was determined that at this point, that providing both the print and e-versions of the IJD was important. It was generally agreed that without an economic incentive (i.e. lower dues for electronic version only), that most members would opt for both.

Motion: The goal of the ISD is to eventually move the IJD to an electronic only version. The first step is to negotiate with the publisher to lower the cost of an online only Journal. The Membership Committee would then be tasked with developing the new membership category.

Action: Passed.

**Community Dermatology**

Dr. Terence Ryan reported that this Task Force is part of a larger effort being undertaken by multiple societies including the ILDS, WHO, etc. As part of ISD’s efforts to advance Community Dermatology, Dr. Ryan proposes the following:

1. To publish a supplementary issue of the IJD devoted to Community Dermatology. Dr. Roderick Hays and Dr. Ryan would be co-editors with Dr. Gibson.
2. For the IJD to provide a section each month dedicated to Community Dermatology.
3. Create a bulletin board on the ISD web site to stimulate discussion on Community Dermatology.
4. To hold a Community Dermatology session at the World Congress in Korea.
5. To develop a brochure on Community Dermatology for potential sponsors.

Dr. Ryan estimated that this budget would be between $10,000-15,000.

**President’s Report**

Dr. Torello Lotti commended the efforts of all the committees and was pleased that the ISD is taking a more active role in global dermatology. Dr. Muller added these changes are taking place under Dr. Lotti’s tenure in leadership.

Dr. Jana Hercogova reported that the X ICD received the “best congress of the year held in Prague” award.

**New Business**

Dr. Handog announced that the XI International Congress of Dermatology to be held in 2013 was awarded to India. The facilities are outside of New Delhi – halfway between the airport in New Delhi and the Taj Mahal. The congress center is new as is the area and the ISD will benefit from its state-of-the-art facilities as well as from the enthusiasm of the Indians themselves.

The congress in India will host the elections of the ISD.

Another excellent application was from Argentina and it was a difficult decision. In order to recognize both, to promote harmony within the society, to continue to exert an ISD presence in
South America and begin a new policy to hold more frequent congresses, the Executive Committee has invited Argentina to host the XII International Congress of Dermatology.

Dr. Handog noted that this addition of a congress would affect the terms of office that the newly elected (in 2013) board members. Therefore, the Executive Committee proposed changing the Bylaws to simply place a minimum term of office (in conjunction with the existing maximum term) that will permit a second International Congress of Dermatology to occur without the need for an additional election of new officers just one year later. The other recommended change is in Article 8 on amendments to allow for electronic voting.

**ARTICLE 2. ELECTION OF OFFICERS AND BOARD OF DIRECTORS:**

(b) The Secretary-General will announce the nominations in the Official Journal not less than three (3) months before the expiration of the existing term, or not less than one (1) month before the International Congress and will inform all nominees of the terms of their office or seat if elected.

**ARTICLE 3. OFFICERS AND BOARD OF DIRECTORS:**

(c) The term of office shall be from the International Meeting, at which they are elected, until the next International Meeting - for the President, the Executive Vice-President, the Secretary-General, the Associate Secretary-General, the Vice-Presidents, and the Treasurer-General. The terms of office shall be a minimum of four (4) years and a maximum of five (5) years. Only the Secretary-General and the Treasurer-General shall be eligible for re-election to the same position. The Secretary-General and the Treasurer-General shall hold office for a term of not more than ten (10) years.

**ARTICLE 8. AMENDMENTS:**

Any proposal to change the Bylaws, suggested by the Executive Committee or by fifty (50) members, shall be made known to the members by publication in the Journal or on the Society website at least 60 days before the General Meeting. Adoption of the proposed amendment shall be by a majority vote at the International Meeting or by a majority of those voting by mail or electronic within thirty (30) days after notification in the Official Journal.

The Executive Committee recommends that the announcement of the Bylaws amendments be published in the International Journal of Dermatology (IJD) and on the web site. The amendment announcement will occur in the May and/or June issues. The ballots could then be mailed by the end of June or early July.

Dr. Schwartz motioned to accept the proposed Bylaw Amendments and it was seconded.

Motion: To accept the proposed Bylaw Amendments to clarify the terms of office for the officers and board members and to allow for electronic voting.

Action: Passed.
Adjournment

A motion was made to adjourn the meeting at 4:45 PM.

Respectfully submitted by

Cindy Froehlich for

Evangeline Handog, MD
ISD Secretary General